

## OFFICE STAFF PERFORMS ITS WORK



STANDING: J. Urmetz, D. Schaefer. SEATED: M. E. McNealey, M. L. Loomis, Miss Allen, J. Meyer.

Attending to odd jobs in the main office is a staff composed of senior girls supervised by Miss Allen. It is the duty of these girls to take care of incoming and outgoing phone calls, sort mail, compile the daily bulletin, and operate our inter-communication system. From those who volunteer their services in their junior year, one girl is chosen for each period in the day. Courtesy and patience are important qualifications of these adept assistants, who work cheerfully and well.

The office staff stops frequently during the day to take care of a multitude of duties—the favors requested, the questions asked, and the many other things that tend to upset the equilibrium. Teachers and pupils alike realize that many important details which occur in an organization of the size of Withrow are handled entirely by our “control tower.” The inter-phone system is the nerve network which controls the life of this great community and keeps it functioning properly.